



Risk Assessment Form

Event/Activity - Archery Range				Date: 27/1/19 Reviewed by: Review date: 27/1/20		
Event Coordinator: Activity Leader			Numbers Attending:	Adults:	Children:	
Consent for Event/Activity forms completed: (circle) Yes No N/A		Venue: Thirtover Place		Instructor qualifications checked* (if applicable) : Yes No		
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Briefing	Participants	Safety briefing to be carried out prior to start	L			
Non archers shot by arrow	All in template area	Area cordoned off with tape & signs Risk Assessment completed Move range if other activities taking place that may interfere Instructor awareness of other activities Archers made aware of risks associated with the activity	L			
Archers shoot each other	Participants & instructors	Standardised commands used Ensure all archers are fully aware of safety procedures Ensure archers are shown where to shoot and aim Instructor awareness of group managed effectively	L			
Use of wrong equipment	Participants	Ensure right/left eye dominance is checked Bow size and weight suitable for each archer Ensure correct arrow length is used	L			

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Equipment misused	Participant	Ensure clear instructions and demonstration given at start Instructor awareness of archers use of equipment	L			
Injury to forearm	Participant	Ensure arm guards are worn Check are position of archers to decrease the chance of happening	L			
Arrows rebounding/collect ion	Participants & Instructors	Ensure Archers are made aware and understand correct arrow collection procedure	L			
Clothing & jewellery	Participants	Hair to be tied back and all jewellery removed if it is liable to be caught by arrows or bow strings	L			
Weather	Participants & Instructors	Activity curtailed in adverse weather Archers wear appropriate clothing	L			
Qualifications		Complete GNAS course Qualification lodged with Site Manager's Office	L			
Range Setup	All	Range to be setup as detailed in GNAS handbook Risk Assessment to be handed to the Site Manager's office before the start of each session	L			