



Risk Assessment Form

Event/Activity: Campfire Circle					Date: 27/1/19	
					Reviewed by:	
					Review Date: 27/1/20	
Event Coordinator: Activity Leader				Numbers Attending:	Adults:	Children:
Consent for Event/Activity forms completed: (circle) Yes No N/A				Venue: Thirtover Place		Instructor qualifications checked* (if applicable) : Yes No
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
The actual fire	All	The fire is within a specific campfire circle area, and should be supervised by responsible adult(s). Wood is stored away from the immediate area of the fire. A briefing of all attendees is recommended and should be given by the Activity Leader.	L	Full metal ash bucket of water nearby. No accelerants to be used for starting the fire. No disposal of hot ashes into any rubbish bins, under hedges or put near buildings. Wood should not be moved closer to the fire area.		
Burning	All those nearby	Groups are supervised by responsible adult(s) who are appropriately experienced and qualified.	L	Allowance should be made for wind blowing sparks and ash further than the camp fire area. Fire should not be built beyond the edge of the central fire pit.		
Laceration injuries	All those cooking on the fire and wood collectors.	The wood in the storage area is stacked correctly. Participants will be shown the use of axes and/or saws and supervised at all times if they need to use these tools. Cutting implements are stored in the campsite area correctly.	L	Wood gatherers warned of nails in wood. Care to be taken with sharp sticks and all kindling.		

Seating area injuries	All those using the camp fire seating area.	Fire pit and seating area are checked regularly for flaws and are kept safe to use. This area is only to be used by individuals who have the Site Manager's permission to be in the Fire Pit area.	L	Visual check by Activity Leader before the activity commences.		
-----------------------	---	--	---	--	--	--