



## Risk Assessment Form

Event/Activity: House General Risk Assessment					Date: 27/1/19 Reviewed by: Review Date: 27/1/20	
Event Coordinator:			Numbers Attending: <input style="width: 50px;" type="text"/>	Adults: <input style="width: 50px;" type="text"/>	Children: <input style="width: 50px;" type="text"/>	
Consent for Event/Activity forms completed: (circle) Yes      No      N/A		Venue:			Instructor qualifications checked* (if applicable) :      Yes      No	
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Fire	Users	Fire Risk assessment completed by qualified assessor House fitted with smoke alarms House fitted with emergency lighting Relevant extinguishers fitted around house Fire doors fitted as recommended <ul style="list-style-type: none"> <li>- alarms and extinguishers test regularly</li> <li>- Test fire alarm weekly</li> <li>- Test emergency lights monthly</li> </ul> Fire Safety policy produced Evacuation plans displayed Max number of people in the house at <b>any time</b> for functions including helpers is <b>60</b> . Fire briefs must be given. <ul style="list-style-type: none"> <li>- Full induction given to Users</li> <li>- Emergency Action Plan and flow chart in place</li> </ul>	L			
Gas Appliances gas leaks	Users	Service contract for gas appliances Annual Landlords certificate Kept clean Range hood in use when appliance going Carbon monoxide alarm fitted	L			

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Electricity	Users	5 yearly electrical inspection - % of PAT test - all portable appliances - ALL units and users must ensure any equipment brought to site is in a safe condition to use	L			
Bathroom/Kitchen Slips Trips and Falls	Users	Buckets and mops provided clear up spills Wet floor signs provided Floor coverings well maintained	L			
Burns and Scalds	Users	Water temps set to child friendly temperatures Water temperature in kitchen higher. Children under supervision	L			
General Slips Trips and Falls	Users	Keep walkways clear Secure loose carpet Keep out of use equipment put away No running or tom foolery around house Hold handrails when using stairs	L			
Accidents	Users	First aid room provided Units supply own first aid kits Band-Aid provided for minor cuts All hospital treated injuries to be reported in First Aid book and RIDDOR form completed	L			
Asbestos and legionella	Users	Statutory requirements in place covered by relevant policies	L			