



Risk Assessment Form

Event/Activity: General Outdoor Activities - safe space				Date: 27/1/19	
				Reviewed by:	
				Review Date: 27/1/20	
Event Coordinator: Activity Leader			Numbers Attending:	Adults:	Children:
Consent for Event/Activity forms completed: (circle) Yes No N/A			Venue: Thirtover Place		Instructor qualifications checked* (if applicable) : Yes No
Hazards	Who or what is at risk of being affected and how?	What are you already doing?	Risk Level (L / M / H)	Are further controls necessary?	Action by: name & date
Wet grass from rain	Girls and adults may slip when running	Check weather beforehand. Alternative plan for indoor games if too wet	M	If too wet and has to be indoors, make sure games are suitable for space and area clear of obstacles	
Collision, fall, trip etc.	Girls and adults when playing	<ul style="list-style-type: none"> - Keep area clear of unnecessary or dangerous obstacles - Explain game rules clearly 	M		
Hot weather	Girls and adults may feel faint, get sunburnt	<ul style="list-style-type: none"> - All apply sunscreen - Not playing or sitting in full sun - Regular breaks and drinks 	M		
Strangers on site	Girls and adults	<ul style="list-style-type: none"> - How will you restrict/manage access? - Does anyone else have access to the building/site? - Do leaders have a plan for emergencies like someone on site who is a concern? - Have you talked to the girls about what to do? 	L		

Hazards	Who or what is at risk and how?	Action Already Taken	Risk Level (L / M / H)	Are further controls necessary?	Action by: name & date
Strangers on site cont.	Girls and adults	- Signing in procedure and visitor badges issued			
Food and drink allergies Have you also considered food preferences for dietary or religious reasons?	Girls and adults	- Designated first aider? - Do you have allergy information from parents - How will you identify food and its contents so girls know what they can eat? Who holds emergency contact details?	L		
Bee or other insect bites or stings	Girls or adults allergic reaction to bee sting		L		
Girls excluded from games	Girls may be unable to take part in games (e.g. disability)	Plan alternative game or adapted activity	L		
Poisonous plants etc. that may be found on site	Girls	Posters of poisonous plants inc mushrooms to be found on site available in various locations plus written information provided to all Leaders in charge	L		
Fire	Girls and adults	Refer to Campfire Risk Assessment	L		