



Risk Assessment Form

Event/Activity Tented Village					Date: 27/1/19 Reviewed by: Review date: 27/1/20	
Event Coordinator: Activity Leader			Numbers Attending:	Adults: <input type="text"/>	Children: <input type="text"/>	
Consent for Event/Activity forms completed: (circle) Yes No N/A		Venue: Thirtover Place		Instructor qualifications checked* (if applicable) : Yes No		
Hazard	Who is affected?	What controls are in place?	Risk level (L/M/H)	Are further controls necessary?	Action by & date	Review by & date
Unwanted visitors / strangers	Participants	Automatic times gates Security PIR lights Padlock on summer car park gate Climbing deterrent on top of gates Signing in procedure and passes to be worn by all visitors	L			
Slips trips and falls	Participants	Warning signs at field entrance Groups to be made aware of slip/trip risks Lights on PIR sensors during hours of darkness	L			
Fire	Participants	Agree fire drill procedure and signed meeting place Emergency fire and evacuation procedure in place	L			
Water collection	Participants	Water taps are flushed regularly and kept clean Groups to use own water carriers	L			
Pegs & debris on field	Participants	Groups to check site at end of stay	L			
Tent leakage		Tents to be checked regularly - guy ropes tight and pegged properly especially in wet and windy weather	L			

Hazard	Who is affected	What controls are in place	Risk Level (L/M/H)	Are further controls necessary	Action by & date	Review by & date
Gas ignition/leakage		Gas outside of tents, instruction given to all users, turned off at night and when not in use - see Fire	L			
Tripping and burns		Kitchen are kept clean & tidy and clear of obstacles Pot stands and pot holders to be used Cold Water buckets provided First aid kit available in cooking area	L			