

Risk assessment form

Event/ Activity (brief description): Animal Trail during COVID-19				Date:1/12/2020			
Leader in Charge: Matthew Bonewell	Numbers Attending:		Adults: ¹	Girls/Young Women:		General Public:	
Consent for Event/ Activity forms completed: Yes No N/A			Venue: Thirtover Place	Instructor qualification checked* Yes No			
Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of Risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?		Action by: name/date
Infection of COVID-19 while particepating in Animal Trail Activity.	Site users	Distancing will be followed whilst groups are on site, Groups are asked to use hand sanitiser at the start and end of their session.	L	H			
Infection of COVID-19 from the animal markers	Site users	MArkers are to be sprayed down with viricidal and bacterial disinfectant after use.	L	H			
Infection of site staff/site volunteers while setting up and putting away the equipment before and after the session.	Site staff/site volunteers	Site staff/site volunteers setting up the activity (getting out the sheets must have gloves on. When finished all sheets that the groups received	L	H			

¹ Adults refers to adult volunteers who are part of the team delivering the event or activity

*Refer to [the activities finder](#) for information about instructor qualifications

		weither they have been used or not must go into the bin.				

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Decision: once all the actions are carried out, can you manage the risk and go ahead with this event or activity? (ie have a degree of challenge and risk whilst keeping girls safe)		Yes x No
If you answered 'no' to the above 'Decision' questions please explain why:		
Risk Assessment completed by: Matthew Bonewell - Site Manager insert name and role	Date completed:	1/12/20
Has the Risk Assessment been shared with the leadership team?		Yes No
Risk Assessment due for review: insert date (no more than 12 months time)	Date:	1/1/2021

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What to do



How to do it

← Look at things that can cause injury or damage, thinking about activity, location and surroundings

← Think about the people around, not just members, who could be injured or affected by the activity

← See matrix below. Think about how serious the risk is to people and property. What is already in place to prevent the injury or damage and does this reduce the risk?

← List actions required to reduce risk. Decide if you want to go ahead.

← Make sure everyone knows what they are going to do and by when. Make sure it is done and record it

Severity \ Likelihood	Slight harm superficial injuries, minor cuts and bruises	Harmful minor fractures, ill health leading to minor disability	Extremely harmful multiple injuries, major fractures, fatalities
Unlikely Rarely happens	Low	Low	Medium
Likely Often happens	Low	Medium	High
Very likely Nearly always happens	Medium	High	High